

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall, 1198 El Camino Real
Colma, CA 94014

**Wednesday, December 9, 2009
7:30 p.m.**

CALL TO ORDER

Mayor Diana Colvin called the Regular Meeting of the City Council to order at 7:30 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel “Rae” Gonzalez, Joanne F. del Rosario and Joseph Silva were present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Police Chief Bob Lotti, Acting City Planner Colette Meunier, Recreation Services Director Brian Dossey, Deputy Public Works Director Brad Donohue, City Engineer Rick Mao and Administrative Technician Kris Krow.

ADOPTION OF THE AGENDA

Mayor Colvin asked if there were any changes to the agenda. None were noted. Mayor Colvin asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Vice Mayor Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel “Rae” Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Voting Tally	5		0		

REPORT FROM CLOSED SESSION

Mayor Colvin reported that no action was taken in the closed session

PRESENTATIONS & INTRODUCTIONS

City Manager Laura Allen introduced Colette Meunier, who will be serving the Town as the Acting City Planner.

Acting City Planner Colette Meunier introduced Jeremy Dennis from the San Mateo County Manager's Office, who gave a presentation about the 2010 Census and its importance to the Town and the County.

PUBLIC COMMENTS

Mayor Colvin opened the public comment period, and with no one coming forward to speak, she closed the comment period at 7:42 p.m.

CONSENT CALENDAR

Mayor Colvin asked if there were any changes to the consent calendar, and none were requested.

1. Motion to Accept the Minutes from the November 12, 2009 Regular Meeting.
2. Motion to Approve the Warrants List for November 2009.
3. Motion to Adopt a Resolution Accepting Work, Authorizing Notice and Certificate of Completion, and Directing Payment of Retention Funds for the Colma Boulevard Pavement Rehabilitation Project.
4. Motion to Adopt a Resolution Accepting Work, Authorizing Notice and Certificate of Completion, and Directing Payment of Retention Funds for the Skateboard Park Demolition and Park Expansion Project.
5. Motion to Adopt a Resolution Authorizing the City Manager to Apply for Grant Funds Through the Energy Efficiency and Conservation Block Grant Program.
6. Motion to Adopt an Ordinance Adding Section 6.02.330 to the Colma Municipal Code Creating a Limited Two-Hour "No Parking" Zone on Hillside Boulevard between the Intersections of Serramonte Boulevard and Sand Hill Road (second reading).
7. Motion to Adopt A Resolution of Support and Partnership with the 2010 Census.

Action: Council Member del Rosario moved to approve the Consent Calendar, Items # 1 through 7; the motion was seconded by Vice Mayor Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Voting Tally	5	0	0		

PUBLIC HEARING

8. USE PERMIT FOR 7687 EL CAMINO REAL

Acting City Planner Colette Meunier presented the staff report.

Mayor Colvin opened the public hearing, with no one coming forward; she closed the public hearing period at 7:49 p.m. Council discussion followed.

Action: Council Member del Rosario moved to Adopt a Resolution Granting a Use Permit for a Beauty Shop Located at 7687 El Camino Real; the motion was seconded by Vice Mayor Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Voting Tally	5	0	0		

9. WATER EFFICIENT LANDSCAPE ORDINANCE

City Attorney Roger Peters presented the staff report.

Mayor Colvin opened the public hearing, with no one coming forward; she closed the public hearing period at 8:13 p.m. Council discussion followed.

Action: Vice Mayor Fisicaro moved to Approve Reading of Ordinance by Title Only, and to Introduce and Adopt an Urgency Ordinance Amending Chapter 5.11 of the Colma Municipal Code Relating to Water Efficient Landscape Regulations; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Voting Tally	5	0	0		

Action: Vice Mayor Fisicaro moved to Approve Reading of Ordinance by Title Only, and to Introduce an Ordinance Amending Chapter 5.11 of the Colma Municipal Code Relating to Water Efficient Landscape Regulations(*first reading*); the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Voting Tally	5	0	0		

10. ZONING CODE CLEAN-UP

City Attorney Roger Peters presented the staff report.

Mayor Colvin opened the public hearing, with no one coming forward; she closed the public hearing period at 8:18 p.m. Council discussion followed.

Action: Vice Mayor Fisicaro moved to Approve Reading of Ordinance by Title Only, and to Introduce an Ordinance Amending Colma Municipal Code, Sections 1.14.010 Relating to Claims Against the Town of Colma; 2.02.060 Relating to Graffiti Removal; 5.01.020 and 5.01.080 Relating to Zoning Definitions and Procedures; 5.03.290 Relating to Restrictions Applicable to the "C" Zone; 5.05.065 Relating to Removal of Demolition and Construction Debris; and 5.14.030 Relating to Development Application Processing Fees, with a correction on the final document as noted by Council; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Voting Tally	5	0	0		

11. LARGE FAMILY DAY CARE HOMES

Acting City Planner Colette Meunier presented the staff report.

Mayor Colvin opened the public hearing, with no one coming forward; she closed the public hearing period at 8:32 p.m. Council discussion followed.

Action: Council Member Silva moved to Approve Reading of Ordinance by Title Only, and to Introduce an Ordinance Amending Subchapter 3 of Chapter 5 of the Colma Municipal Code, Relating to Large Family Day Care Homes (*first reading*); the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Voting Tally	5	0	0		

NEW BUSINESS

12. VALUE-BASED CODE OF CONDUCT

City Manager Laura Allen presented the staff report.

The Mayor opened the public comment period, and seeing no one come forward, she closed the public comment period at 8:39 p.m. Council discussion followed.

A comment was later made by Pat Hatfield, resident of Colma, inquiring about the procedure for violations of the code of conduct.

The Mayor and City Council Members all signed their individual pledges.

Action: Vice Mayor Fisicaro moved to approve a Resolution Amending Subchapter 1.02 of the Colma Administrative Code, Relating to a Value-Based Code of Conduct, seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Voting Tally	5	0	0		

13. COUNCIL MEMBER COMMITTEE ASSIGNMENTS

Mayor Colvin led the discussion regarding the City Council Member Committee Assignments. Assignments were discussed and the new assignments were made as follows:

Committee Name	2010 Primary	2010 Secondary
Office of Emergency Services (EMERGENCY SERVICES COUNCIL, MEETS QUARTERLY 3 RD THURSDAYS IN JANUARY, APRIL, JUNE & SEPTEMBER, , AT 5:30 PM, AT THE HALL OF JUSTICE IN REDWOOD CITY IN JURY ASSEMBLY ROOM)	Colvin	del Rosario
Colma Creek Flood District (MEETS QUARTERLY, 2 ND TUESDAY @ 3PM IN MARCH, JUNE, SEPTEMBER AND DECEMBER AT CITY HALL, SOUTH SAN FRANCISCO)	Fiscaro	
Peninsula Congestion Relief Alliance - "The Alliance" Board of Directors member (6 X A YEAR, THURSDAY MORNINGS)	Gonzalez	
C/CAG (2 ND THURSDAY OF THE MONTH, 7PM)	Silva	Colvin
League of California Cities (ANNUAL CONFERENCE, AND WORKSHOPS THROUGHOUT THE YEAR)	All	
San Mateo Council of Cities (MONTHLY DINNER AND MEETING)	All	
North San Mateo Council of Cities (EVERY OTHER MONTH; NOT ACTIVE AT THIS TIME)	All	
Mayor/Chamber Walks (SCHEDULED BETWEEN THE MAYOR, CITY MANAGER & CHAMBER OF COMMERCE, APPROXIMATELY 5+ OUTINGS)	Colvin	All other council members
City Representative at Colma-Daly City Chamber of Commerce (1-2 MEETINGS A YEAR, AS NEEDED)	Colvin	Fiscaro
Legislative Committee (C/CAG) (ONCE PER MONTH, ON 2 ND THURSDAYS AT 5PM)	Silva	Colvin
ABAG Representative (GENERAL ASSEMBLY MEETS TWICE PER YEAR APRIL & OCTOBER)	del Rosario	
Housing Endowment and Regional Trust (HEART) Member Agency Committee (MEETS 3 X A YEAR, 4 TH WEDNESDAYS, 2-3PM AT SAN MATEO CITY HALL)	Fiscaro	
Housing and Community Development Commission (HCDC) (MEETINGS ARE DURING THE DAYTIME, AS NEEDED. MORE MEETINGS AT BEGINNING OF THE YEAR. APPOINTED BY CITY SELECTION COMMITTEE)	Fiscaro	
Grand Boulevard Task Force (MEETS 3 RD WEDNESDAY, 10AM-12 NOON, MARCH, JUNE, SEPTEMBER, DECEMBER AT EITHER SAM TRANS IN SAN CARLOS OR CITY HALL IN SANTA CLARA)	Silva	
Sub – RHNA (NO MEETINGS SCHEDULED AT THIS TIME)	Silva	
Point of Contact for the San Mateo County Energy Strategy Program (NO MEETINGS SCHEDULED AT THIS TIME)	Fiscaro	

Action: Vice Mayor Fisicaro moved to approve the Council Committee Assignments for 2010 as discussed, seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Voting Tally	5	0	0		

Mayor Colvin discussed the City Selection Committee voting.

REPORTS

The following events were attended by Council Members:

- Tuesday, November 17 - League of CA Cities, 2009 Legislative Briefing Webinar – *Council Member Silva and Council Member Gonzalez*
- Friday, November 20 - Council of Cities Dinner in Redwood City – *Council Member Silva*

Vice Mayor Fisicaro advised the audience and Council about a property tax fraud/scam that was soliciting residents through the mail.

COUNCIL CALENDARING

The next regular City Council meeting will be held on Wednesday, January 13, 2010.

ADJOURNMENT

There being no further business Mayor Colvin adjourned the Regular Meeting at 9:01 p.m.

Respectfully submitted,



Kris Perez Krow
Administrative Technician III